



THE COMMITTEE MINUTES

for the Special meeting

Tuesday 7 December 2021

in the Colonel Light Room
Adelaide Town Hall



Present – The Right Honourable the Lord Mayor, Sandy Verschoor,
Councillor Abrahamzadeh (Deputy Lord Mayor) (Chair),
Councillors Donovan, Knoll, Mackie, Martin, Moran and Snape.

The Special meeting **adjourned at 6.46pm** to reconvene upon completion of the business of the Special meeting of The Committee commenced at 5.00pm.

Apologies:

Councillors Couros, Hou, Hyde and Khera

The Special meeting **reconvened at 7.01pm** with the following Committee Members present -

Deputy Lord Mayor, Councillor Abrahamzadeh (Presiding)
The Right Honourable the Lord Mayor, Sandy Verschoor
Councillors Donovan, Knoll, Mackie, Martin, and Snape.

Acknowledgement of Country

At the opening of the Committee Special Meeting, the Chair stated:

‘Council acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

Apologies and Leave of Absence

Apologies:

Councillors Couros, Hou, Hyde, Khera and Moran

Discussion Forum Item

Workshop

Strategic Alignment – Enabling Priorities

1. Item 3.1 – 2022 – 2023 Business Plan and Budget [2021/00122] [TC]

Discussion facilitators:

Amanda McIlroy, Chief Operating Officer, City of Adelaide
Grace Pelle, Manager Finance & Procurement, City of Adelaide

Precis of topic

Feedback sought on areas for assessment in the Prioritisation Framework and any other information required to support online engagement and review of project opportunities and other projects for consideration for the 2022- 2023 Business Plan and Budget.

The PowerPoint slides utilised during the Discussion Forum Item is attached for reference at the conclusion of the Minutes of this Special meeting.

Closure

The meeting closed at 7.21 pm.

Deputy Lord Mayor, Councillor Abrahamzadeh
The Committee Chair

Document attached:

Minute 1 - Item 3.1 - Discussion Forum Item - Workshop - 2022 – 2023 Business Plan and Budget – PowerPoint Slides

Enabling Priorities

2022 - 2023 Business Plan and Budget

Purpose

Session Overview

1. Prioritisation framework
Key Question
2. Next steps – Council Member online engagement
Key Question
3. Project opportunities – draft projects

Key Question

KEY QUESTION

Prioritisation Framework

Are there any other areas for assessment that should be included in the Prioritisation Framework?

KEY QUESTION

Council Member Online Engagement

What other information may be useful to support the review of “project opportunities” and to inform consideration of ‘other projects for consideration’

Project opportunities

Prioritisation – Strategic Focus areas

Committee workshop outcomes

More focus

2.05 Reduce and streamline Council policies, permits and fees to reduce the cost base of doing business in the City **+9**

2.09 Activate main streets and develop unique precincts to support a diverse range of businesses and communities **+6**

4.01 Increase street tree canopies and green infrastructure in city hot spots and public spaces **+6**

5.06 Review Council services to balance efficiencies with meeting community expectations **+5**

1.08, 1.11, 3.11, 4.08 and 5.05 **+3**

4.02 Implement improvements to city-wide waste and recycling services to support the transition to a circular economy **+3 & -3**

Less Focus

4.04 Support our community to transition to a low carbon economy through education, incentives and appropriate infrastructure **-5**

1.05 Support health and housing for vulnerable people and young people **-4 +1**

5.02 Demonstrate bold governance leadership in the Local Government Sector **-4**

1.04, 5.09 **-3** 1.07, 4.07 **-2** 1.02 **-2 +1**

At the Committee workshop held on the 16 November 2021, Council Members were asked to participate in an interactive exercise to indicate the Strategic Plan Key Actions they felt there should have **more focus** and **less focus**.

Project opportunities

Prioritisation - Framework

Strategic Alignment

Scale of prioritisation is:

- Identified as **targeted strategic objective**
- Identified as a **strategic objective**
- **Strategic Plan Focus areas**

Risk Exposure

Risk exposure is assessed in line with CoA Corporate Risk Rating Framework. Categories include:

- **Financial**
- **Public safety / employee safety**
- **Environment**
- **Reputational / brand image / political**
- **Service Delivery**

Engagement

Assessed in accordance with standard rating based on community expectation.

- **Very High** (Actively engaged community involvement through a formal community engagement process with very high expectation that this project will be delivered)
- **Low** (Community has no level of interest in involvement)

Potential Users

Estimated user demand considers the number of current or future users.

- **High:** Generally users benefiting is greater than two-thirds of available audience or Citywide
- **Medium:** Generally users benefiting is greater than one-third of available audience or Local
- **Low:** Generally users benefiting is less than one-third of available audience or Limited Users.

Project opportunities

Prioritisation - Framework

Location

Significant: Generally central in terms of social/economic network or prominent location with car parking, public transport and trail linkages

Moderate: Generally moderate significance in terms of social/economic network or semi-prominent location with car parking

Limited: Generally limited significance in terms of social/economic network or location of limited prominence with limited car parking

Summary

Prioritisation Criteria	Max Points
Alignment with Strategic Outcomes	10.5
Risk Exposure	9
Stakeholder / Community Expectations	3
Volume/ Number of Potential Users	3
Locational Importance	3
Total maximum points a project could receive	25.5

KEY QUESTION

Are there any other areas for assessment that should be included in the Prioritisation Framework?

Next Steps

Council Member online engagement

feedback form

2022-23 Business Plan and Budget Projects

For Council Members to submit their project ideas for the 2022-23 Business Plan and Budget - "what's missing" from the provided list of draft projects.

Hi Michael, when you submit this form, the owner will see your name and email address.

* Required

1. Project title *

Enter your answer

2. What is this project about? *

Enter your answer

Council Members will have an opportunity to submit feedback the proposed business activities and projects.

Council Members will be asked some high level questions about what feedback they have on the proposed list of business activities and projects and an opportunity to propose additional projects.

The online portal will open the week commencing 13 December 2021 until mid January 2022.

KEY QUESTION

What other information may be useful to support the review of “project opportunities” and to inform consideration of ‘other projects for consideration’?

Project opportunities

Service overview of project opportunities

	Type	<\$100k	\$100k - \$500k	\$500k - \$1m	\$1m - \$4m	> \$4m
Arts, Culture and Events						
Adelaide Town Hall - Technical Equipment Up-grade	Capital		✓			
Adelaide Town Hall chair replacement	Capital		✓			
Christmas Festival Capital Budget	Capital		✓			
City Activation (Lighting)	Capital		✓			
Events and Festivals Cultural Infrastructure	Capital	✓				
Illuminate Adelaide Public Artwork	Capital		✓			
Main Street Revitalisation Projects - Improvement and Activation plans	Capital			✓		
Public Art Action Plan / Capital Projects - 1.3%	Capital		✓			
City Activation (Splash)	Strategic			✓		
Community Civic Education Program - Trial	Strategic	✓				
Conservation and Restoration of historical and cultural significant archival and civic collection items	Strategic	✓				
Community Development						
Minor Works Building Lift Upgrade	Capital		✓			
Optimising data analysis and capabilities of Wellbeing Dashboard	Strategic	✓				
Community Safety						
City Safe CCTV Network Upgrade	Capital				✓	
Review Safer City Action Plan	Strategic	✓				

Project opportunities

Service overview of project opportunities

	Type	<\$100k	\$100k - \$500k	\$500k - \$1m	\$1m - \$4m	> \$4m
Environmental Sustainability						
Climate Change Action Initiative Fund (CCAIF)	Capital		✓			
Cool Corridor Program	Capital				✓	
Expand the use of GARWS recycled water to streetscape for irrigation	Capital		✓			
Greener City Streets	Capital				✓	
Karrawira Pari / River Torrens Restoration and Nature Space Project	Capital				✓	
Implement Climate Risk Infrastructure Exposure Actions	Strategic		✓			
Library Services						
RFID renewal for Library collection materials	Strategic			✓		
Park Lands and Open Space						
Botanic Catchment Water Courses (with Rymil Park Lake)	Capital		✓			
Brown Hill Keswick Creek	Capital		✓			
Earth Retaining Structures - Torrens Lake - Uni Footbridge CONSTRUCT	Capital				✓	
Installation of compliant handrailing to Weir 2 and 3 Footbridges	Capital		✓			
Rymill Park Lake	Capital					✓
Smart Irrigation (Park Lands) Project	Capital	✓				
Develop Conservation Management Plans for Council Heritage Assets	Strategic		✓			
Review of the Adelaide Park Lands Management Strategy	Strategic	✓				

Project opportunities

Service overview of project opportunities

	Type	<\$100k	\$100k - \$500k	\$500k - \$1m	\$1m - \$4m	> \$4m
Parking						
Design and Implementation of Parking Guidance System in UPark Central Market to trial technology.	Capital			✓		
Develop wayfinding strategy/design to drive visitation to UPark	Capital	✓				
Expansion of Paid Parking Zones	Capital		✓			
Integration of UPP Payments into On-Street Terminals	Capital	✓				
Replacement of UPark Car Park Management System (CPMS)	Capital				✓	
Trial Dynamic On-Street signs in event Parking	Capital	✓				
Carbon Neutral UPark Project	Strategic	✓				
On-street parking compliance & occupancy analytics (Phase 2 of the camera compliance technology project)	Strategic		✓			
Review Adelaide Oval Event Parking	Strategic	✓				
Planning, Building and Heritage						
Make bid for World Heritage listing of the City and Park Lands layout	Strategic	✓				
Town Hall Complex MON - Entrance Foyer & Members areas	Capital	✓				
Undertake a program of new heritage listings, including 'at risk', modern and previously recommended buildings	Strategic	✓				

The total number of projects identified in this table are indicative from the planning / draft stage of building

Project opportunities

Service overview of project opportunities

	Type	<\$100k	\$100k - \$500k	\$500k - \$1m	\$1m - \$4m	> \$4m
Property Management and Development						
Bus Station Concourse commercialisation	Capital	✓				
Central Market Arcade Redevelopment	Capital					✓
Commercial tenancy base build requirements to meet market demand across multiple tenancies	Capital		✓			
Delivery of the 88 O'Connell project	Strategic	✓				
Delivery of the Central Market Arcade Redevelopment/ Market Square project including Council's Returnable Works	Strategic		✓			
Implement site redevelopment, disposal and acquisition investigations associated with the Strategic Property Review including the 211 Pirie Street site, former Bus Station site and Dunn Street car park.	Strategic		✓			
Topham Façade and Commercial augmentation of existing shops to improve connectivity and commercial offering	Capital			✓		
Resource Recovery and Waste Management						
Implementation of Resource Recovery (Organics, Recycling, Waste) Strategy & Action Plan 2020-2028	Strategic				✓	

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Project opportunities

Service overview of project opportunities

	Type	<\$100k	\$100k - \$500k	\$500k - \$1m	\$1m - \$4m	> \$4m
Social and Economic Planning						
Develop the City Plan	Strategic		✓			
Implement recommendations of State Government Safety and Wellbeing Taskforce	Strategic	✓				
Implement SA Homelessness Sector Reforms / Adelaide Zero Project – Strategic Agreement	Strategic	✓				
Preparation of new Disability Access and Inclusion Plan (Legislative Requirement)	Strategic	✓				
Sports and Recreation						
Active City Infrastructure Initiatives	Capital	✓				
City Dirt Master Plan - Park 20	Capital		✓			
Co-deliver Park 21W Concept Plan	Capital		✓			
Development of Mini Golf within NAGC	Capital				✓	
Future Driving Range - North Adelaide Golf Course	Capital		✓			
Ongoing Golf Course Capital Improvements	Capital		✓			
Upgrade of Park 15 skate and basketball facility	Capital		✓			

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Project opportunities

Service overview of project opportunities

	Type	<\$100k	\$100k - \$500k	\$500k - \$1m	\$1m - \$4m	> \$4m
Streets and Transportation						
Bonython Park Project (Path leading to DIT bridge)	Capital	✓				
CCTV - Public Realm - CCTV cameras	Capital		✓			
Customer Request for New Urban Elements Assets	Capital	✓				
Field Street Upgrade	Capital	✓				
Flinders Street Indented Accessible Car Park (Hendercare)	Capital	✓				
Flinders Street Pedestrian Crossing Improvements	Capital		✓			
Flinders Street Streetscape Improvements and Greening	Capital	✓				
Kingston Terrace Bus Stop DDA Compliance Works	Capital	✓				
Mary Street - Public Lighting	Capital	✓				
Melbourne Street Wombat Crossing (Ronald McDonald House)	Capital	✓				
North Adelaide SW Improvement	Capital	✓				
North Terrace Public Realm Upgrade	Capital	✓				
Smart Streetscape Irrigation Project	Capital	✓				
Street Lighting Renewal and City Safety - Hutt Street	Capital		✓			
Street Lighting Renewal and City Safety - Stafford Street and Lanes	Capital	✓				
Sturt Street Improvements (King William to Whitmore Square)	Capital		✓			

The total number of projects identified in this table are indicative from the planning / draft stage of building

Project opportunities

Service overview of project opportunities

	Type	<\$100k	\$100k - \$500k	\$500k - \$1m	\$1m - \$4m	> \$4m
Streets and Transportation (continued)						
Wakefield Street Project (Victoria to Pulteney)	Capital	✓				
Wakefield Street Streetscape Improvements and Greening	Capital		✓			
West Pallant Street Project	Capital		✓			
Cycling strategy implementation	Strategic	✓				
Walking strategy implementation	Strategic	✓				
Corporate Services (combined)						
2022 Local Government General Elections	Strategic		✓			
Elected Member training	Strategic	✓				
Increase voter turn-out and candidate diversity for Council elections	Strategic		✓			
Deliver next generation Adelaide Free Wi-Fi network as part of the Adelaide City Deal	Strategic				✓	

The total number of projects identified in this table are indicative from the planning / draft stage of building

Next Steps

Timeframes

● Planning (service delivery)
 ● Projects
 ● Budget Build
 ● Capital / Infrastructure
 ● Subsidiary
 ● Engagement

